**When and Where: Role**

**Date**: 03/07/2024 **Primary Facilitator**: Logan

**Start:** 7:00 PM **Timekeeper:** Colt

**End:** 7:48 PM **Minute Taker:** Andrew

**Place:** Discord Project Channel **Attending:** Monikrishna, Andrew, Colt, Dawson, Logan

1. **Objective**

Discuss project planning, explain team members' perspective of the system requirements (Their point of view on architecture and use cases), and assign roles to the teammates.

1. **Status**

Logan & Monikrishna gave an update after meeting with the Professor. They shared some key takeaways:

* One Primary Facilitator should be identified to ensure the team is going down one single path toward project completion.
* Do not overcomplicate the requirements; a simple, locally-hosted web application is more than sufficient to meet the project requirements.

1. **Discussion**

Monikrishna and Logan both discussed application domain implementation paths for the team’s consideration. Logan presented a locally hosted web application using ASP.NET 4.8 web forms. He demonstrated a database integrated web application using HTML, CSS, JavaScript, and C#. Monikrishna demonstrated a Java, Spring Boot service which successfully parsed and exchanged JSON over HTTP.

After a time dedicated to resolving questions from the team about each technology stack, we decided to pursue the ASP.NET web forms, web application route with possibly adding microservices through Java/Spring if there was a need.

Andrew also discussed how collaboration with someone who understands design patters would assist him with building future models; he also mentioned a request for increased assistance especially moving from the use cases to the sequence diagrams.

**4. Wrap up**

Andrew will assume the Primary Facilitator role with the change effective post-meeting.

Logan will assist Andrew with making the models robust and correct, and another, to-be-determined person, who will be working on documentation or the front end, will be assisting with modelling too.

Project progress will be synchronized through a weekly hours of overlap template filled out by the team and kept on the GitHub repo with a link in the Discord channel.